**MILITARY ENGINEER SERVICES**

**APPENDIX 'A' TO NOTICE INVITING TENDER (NIT)**

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<tr><td>1.</td><td>Name of Work</td><td><u>PERIODICAL SERVICES TO BUILDINGS AND CERTAIN REPAIR TO PARAPET WALL, CHAJJA/FACIA, PLASTER WORKS ETC AT SECTOR 28 AND 47 UNDER GE (AF) CHANDIGARH.</u></td></tr>
<tr><td>2.</td><td>Estimated Cost</td><td>Rs. 30.00 lakh (At par market)</td></tr>
<tr><td>3.</td><td>Period of completion</td><td>183 days</td></tr>
<tr><td>4.</td><td>Cost of tender documents</td><td>Rs. 500/- in the shape of DD/ Bankers cheque from any Scheduled Bank in favour of 'GE (AF) CHANDIGARH' payable at CHANDIGARH.</td></tr>
<tr><td>5.</td><td>Website/ Portal address</td><td>www.defproc.gov.in</td></tr>
<tr><td>6.</td><td>Type of contract</td><td>The tender shall be based on item rates and specifications, IAFW-1779A & IAFW-2249 and Schedule 'A' (List of items of works) to be priced by the contractor.</td></tr>
<tr><td>7.</td><td>Time line details:<br>(a) Bid submission start date<br>(b) Bid submission end date<br>(c) Date of Bid opening</td><td>Refer critical dates on the website.</td></tr>
<tr><td>8.</td><td>Eligibility Criteria</td><td></td></tr>
<tr><td></td><td>(a) For MES enlisted contractors</td><td>Contractor shall be enlisted with MES in Class 'D' and above and Category 'a(i)'subject to satisfactory remarks w.r.t. performance in respect of works in hand as reflected in Work Load Return (WLR) or any other report circulated by competent engineer authority.</td></tr>
<tr><td></td><td>(b) For contractors not enlisted with MES</td><td>(i) Contractor not enlisted with MES should meet the enlistment criteria of 'D' Class and 'a(i)'category contractor with regard to satisfactorily completion of requisite value works with Central/ State Government/ Central/ State PSUs/ AWHO/ AFNHB/ CGEWHO/ DGMAP, annual turnover, bank solvency, working capital and other requirements given in para 1.4 & 1.5 of Section 1 of MES Manual on Contracts 2020 as available in all MES Formations as well as MES website (www.mes.gov.in).<br>(ii) Not carrying adverse remarks in Work Load Report (WLR) or any other similar report circulated by any competent authority; if already working in MES.<br>(iii) Not suspended/ debarred/ blacklisted (either permanently or temporarily) from participating in any bid or for business dealing by any Central/ State Government Department or any Central/ State Government PSU or any Autonomous body under Central/ State Government or any local body as on the bid submission end date.<br>(iv) Details of works completed and under progress in MES be submitted in the following format:-
<table>
<tr><td>Srl No.</td><td>CA No. & Name of work</td><td>Value of CA</td><td>Date of commen-cement</td><td>Date of completion</td><td>Extended date of completion</td></tr>
</table>
(v) Un-enlisted contractor who have secured two works in MES should get themselves registered in the appropriate designated class with any registering authority else the firm will not be eligible for participation in the tender unless until the firm is enlisted with MES.</td></tr>
<tr><td>9.</td><td>Tender issuing and Accepting Officer</td><td>GE (AF), Chandigarh<br>Telephone: 0172-2638224<br>Email Id: ge.af.chd224@gmail.com</td></tr>
<tr><td>10.</td><td>Executing Agency</td><td>GE (AF), Chandigarh</td></tr>
<tr><td>11.</td><td>Earnest Money</td><td>Rs. 60,000/- in favour of 'GE (AF) Chandigarh' payable at Chandigarh</td></tr>
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**NOTES:**

1. In case after opening of cover 1, the number of MES enlisted contractors of eligible class as well as un-enlisted contractors, if any, fulfilling the other eligibility criteria given in NIT are less than 7 (Seven), applications in respect of contractors one class below the eligible class shall also be considered subject to fulfillment of other eligibility criteria given in NIT. Therefore, MES contractor one class below may also bid for this tender. However, contractor of one class below the eligible class shall not be considered in case their present residual work in hand is more than **FIVE TIME** their present tendering limit. However, in case such contractors fulfill the criteria of upgradation to the stipulated class based on past experience of complete works (individual work experience and/ or average turnover, as applicable) and financial soundness (solvency/ financial soundness and working capital), the ceiling of present residue work will not apply and they will be considered for issue of tender. Such bidders shall also upload in their cover 1 bid details related to residue work in hand like details of works in hand showing name of work, Name of Accepting officers, Contract amounts, date of commencement and completion (stipulated) and progress as on bid submission date. Such contractors, if claim to fulfill the criteria of upgradation shall also upload the requisite information/ documents in support of upgradation. These details shall be verified by the tender Issuing Authority from concerned formations in case bids of such contractors are considered for evaluation.

2. In case after opening of Cover 1, the number of MES enlisted contractors of eligible class as well as un-enlisted contractors, if any, fulfilling the other eligibility criteria given in NIT are 7 (Seven) or more, applications of only those one class below the eligible class bidders shall be considered, who have previously completed similar works satisfactorily and are meeting the criteria of up-gradation in respect of past experience of completed works (individual work experience and/ or average annual turnover as applicable) and financial soundness (solvency/ financial soundness and working capital) as per details given in Manual on Contracts. Therefore, such contractors shall upload the requisite information/documents in the Cover-1.

3. Un-enlisted contractor shall be considered provided he meets the criteria. Foreign firms shall not be eligible for this tender. However, Indian firms having foreign national/ Indian nationals staying abroad/ Indian national having taken foreign citizenship, as director(s) shall be considered subject to security clearance from the concerned authorities.

4. Contractors enlisted with MES will upload following documents in Cover-1 for checking eligibility:-

   (a) Application for tender on firm’s letterhead.

   (b) Enlistment letter issued by the Registering Authority duly renewed for the cycle period in vogue.

   (c) Scanned copy of DD/Bankers Cheque toward cost of tender and EMD instrument in case SSD bond is not signed at the time of registration.

   (d) Any other document required as described in this Appendix.

5. Contractors not enlisted with MES will be required to upload following documents in Cover-1 for checking eligibility:-

   (a) Application for tender on Firm's letterhead.

   (b) Scanned copy of DD/ banker’s cheque toward cost of tender and Earnest Money Deposit (EMD) instrument.

   (c) Copy of Police Verification Report/ Police Clearance Certificate/ Character Certificate from the Police Authority of the area where the registered office of the firm is located/ notarized copy of valid passport of Proprietor/ each Partner/ each Director.

   (d) All documents required for enlistment in MES for the class mentioned in Para 8(b) above as per annexure to this NIT.

   (e) Details of works being executed in MES, if any.

(f) Any other document required as described in this Appendix.

6. Tenders not accompanied by scanned copies of requisite DD/ Bankers Cheque towards cost of tender and earnest money (as applicable) in cover-1 shall not be considered for validation of 'T' bid and their financial bids will not be opened.

7. Contractors should ensure that their original physical DDs and earnest money deposit (EMD) instrument (as applicable) reach the office of Accepting Officer within **07 days** of bid submission end date failing which the following action shall be taken:-

(a) In case of tender from enlisted contractors of MES, where scanned copies of requisite DD/ Bankers Cheque towards cost of tender has been uploaded in cover-1 but physical copies are not received within the stipulated period, their financial bids (Cover-2) will be opened. However, non-submission of physical copies of cost of tender shall be considered as willful negligence of the tenderer with ulterior motives and such bidder shall be banned from bidding for a period of six months commencing from the date of opening of finance bid (Cover-2).

(b) In case of tender from un-enlisted contractor, where scanned copies of requisite DD/ Bankers Cheque towards cost of tender has been uploaded but physical copies are not received within the stipulated period, their financial bids will not be opened. Name of such contractor(s) alongwith complete address shall be circulated for not opening of their bids for a period of six months commencing from the date of opening of financial bid (cover-2).

(c) In case of tenders from enlisted and un-enlisted contractors where scanned copies of instrument for **Earnest money** deposit (as applicable) have been uploaded in Cover-1 but the same are not received in physical form within stipulated period, such tenders shall not qualify for opening of financial bid (Cover-2).

8. Contractor will not be allowed to execute the work by subletting or through power of attorney to a third party/ another firm on his behalf. However, a contractor can execute the work through power of Attorney to sons/ daughters/ spouse of Proprietor/ Partner/ Director and firm's own employees, Director, Project Manager **provided they are not having a separate enlisted firm in MES in their name as Proprietor/ Partner/ Director**.

9. After opening of Cover-1 and during its technical evaluation, in case any deficiency is noticed in the documents required to be uploaded by the tenders as per NIT, a communication in the form of E-mail/ Whatsapp/ SMS/ Speed Post etc., shall be sent to the contractor to rectify the deficiency within a period of 7 days from date of communication failing which financial bid (Cover-2) shall not be opened and contractor shall not have any claim on the same.

10. Invitation for e-tender does not constitute any guarantee for validation of technical bid and subsequent opening of financial bid of any applicant/ bidder merely by virtue of enclosing DD. Accepting officer reserves the right to reject the technical bid and not to open the financial bid of any applicant/ bidder. Technical bid validation shall be decided by the Accepting Officer based on eligibility of firm given in this Appendix. Tenderer/ bidder will be informed regarding non validation of his technical bid assigning reasons thereof through tender evaluation report which shall be uploaded on website. Such tenderer, if desires, may appeal to the next higher Engineer authority (NHEA) viz. HQ Commander Works Engineers (AF) CHANDIGARH on E-mail: chdengrs@gmail.comwith copy to the Accepting Officer on email: ge.af.chd224@gmail.com before the scheduled date of opening of Cover-2. The decision of the NHEA shall be final and binding. The tenderer/ bidder shall not be entitled for any compensation whatsoever for rejection of his bid.

11. In case an un-enlisted contractor is already executing works in MES, he shall not be considered eligible for the subject tender if the total value of such works is more than twice the tendering limit of the MES class of contractor for which it is eligible. For this purpose, details of the works being executed by such a contractor shall be uploaded in the (Cover-1 of the bid and shall be checked/ verified by the Accepting Officer.

12. In case the BOQ is revised through the corrigendum and the bidder has failed to quote on revised BOQ (i.e. he has quoted on pre revised BOQ), such bid shall be treated as willful negligence by the bidder and his quotation shall be considered non-bonafide. In such cases the lowest tender shall be determined from amongst the valid/ bonafide bids only. Accepting Officer may decide whether to re-tender or consider the lowest bonafide tender for acceptance.

13. Revoking the offer or revising the rates upward or offering voluntary reduction by the lowest tenderer after opening of cover-2 shall be considered as a willful default. For this default, a penalty of an amount equal to earnest money shall be levied. In case of an un-enlisted tenderer, Earnest Money deposited by him shall be forfeited. In case of MES enlisted tenderer having deposited Standing Security Bond, an amount equal to earnest money stipulated in the NIT shall be notified to the tenderer for depositing through MRO and consideration of such tenderer in tender evaluation for further works shall remain suspended till the aforesaid amount is deposited in the Government Treasury. No other disciplinary/ administrative action shall be taken against such tenderer. In such a situation, the next lowest offer shall not be considered for acceptance. Instead, retendering shall be resorted to in a transparent manner and the defaulting tenderer and his related firm, if any, shall not be eligible for this tender in second call or subsequent calls.

13A. Irrespective of whatever is mentioned in condition 19.3 of IAFW-2249 with regard to suspension of tenders on accounts of non-submission of Performance Security, issue of tenders to such tenderers shall remain suspended for a period of six months from the date of cancellation of contract under condition 19.3 of IAFW 2249 in case of unenlisted Contractors. In case of MES enlisted contractor, issue of tenders shall remain suspended till deposit of EMD or six months from date of cancellation whichever is later.

14. Tender to related firms shall not be issued simultaneously. Firms shall be termed as related if Proprietor/ one or more Partners/ Directors are common. Decision of Accepting Officer on issue/ deny the tender to any one of the related firms shall be final and binding.

No: 8155/T-56/ 04/E8 Accepting Officer
Date: 16 Dec 2025

Signature of Contractor